

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
JOINT PROJECT COMMITTEE

June 16, 2016

Meeting Minutes

CALL TO ORDER

The COIDA and OCCRC joint Project Committee meeting was called to order at 7:37 a.m. at the COIDA offices located at 189 Main Street, Suite 500, Oneonta, NY. Members present were Craig Gelbsman, Devin Morgan, Hugh Henderson, Joe Bernier, James Jordan, and Robert Hanft; counsel Kurt Schulte; and staff Sandy Mathes, Elizabeth Horvath, Joe Hughes, and Jessica Lyden. Also present was consultant Patrick Doyle. Mr. Hanft left the meeting at 9:07 a.m.

The following topics were discussed:

- *County of Otsego CRC & IDA Project Tracking List.* Mr. Mathes updated the Board on progress on the Project Tracking spreadsheet that will be used a resource moving forward. Ms. Horvath passed around the draft Project Tracking spreadsheet, noting that the “screens” to assess project (taken from the Strategic Plan) are listed at the top of the sheet. She described the function of the spreadsheet’s columns. Ms. Horvath also distributed and explained the one-page Project Summary that she had created for planning-related projects, and asked the board for their feedback going forward. .
- *Oneonta Rail Yards Project Update.* Mr. Mathes updated the Committee on the status of the Oneonta Rail Yards Project. The IDA will have two draft option agreements on the purchase of real property from the OCDC: an approximately 79-acres parcel, and two 1.5 acre lots on Roundhouse Road. An updated survey of the current parcel, and plans for subdividing the two additional lots off the main parcel, are being completed by Katskill Mountain Surveyors. Mr. Mathes informed the Board he anticipates a mid-July closing. The next step will be to determine which areas within the parcel are developable as opposed to wetlands or brownfields. With site control, the IDA can begin the process of SEQR and GEIS.
- *Washington D.C. Trip.* Mr. Mathes informed the Board of an extremely productive visit he and Aaron MacLeod, director of the Hartwick Center for Craft Food and Beverage, had with the staff of Senators Schumer and Gillibrand in Washington, DC.
- *TIGER Grant Application Status/Next Steps.* Mr. Mathes informed the committee that, due to the upcoming presidential elections and change in administration, the deadline to complete the 30% engineering required for TIGER grant applications may be moved up by as much as two months. Mr. Mathes is currently working with Delaware Engineering and Clark Patterson Lee on the topography and site plan designs to meet the deadline.
- *NYS Regional Consolidated Funding Application Process.* Mr. Mathes provided to the Board a “CFA Master List” of funding that Otsego Now may apply for. Mr. Mathes asked for a recommendation for Board approval of CFA-related spending not to exceed

\$35,000. Mr. Jordan moved to approve. Mr. Morgan seconded and the motion passed by unanimous voice vote. The list of possible CFA applications is as follows:

- *Oneonta Rail Yards*
- *Market Street Food & Beverage Innovation District*
- *Richfield Business Park*
- *Energy Strategic Plan*
- *Countywide Housing Study*
- *Otsego/Mohawk Film Office*
- *Siemens Building Re-Use*
- *Destination Hotel/Waterpark*
- *Village of Cooperstown*
- *City of Oneonta*
- *Otsego Regional Workforce Center*
- *Foothills Re-Use Plan/Strategy*
- *Cooperstown Entertainment Area*

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:15 a.m.